



a world class African city
29 May 2008

City of Johannesburg
Johannesburg Development Agency

No 3 President Street
The Bus Factory
Newtown
Johannesburg, 2000

PO Box 61877
Marshalltown
2107

Tel +27(0) 11 688 7850

Fax +27(0) 11 688 7899

www.jda.co.za

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of the services of the following services:

REQUEST FOR QUOTATIONS FOR THE SERVICES OF FACILITIES MANAGEMENT SERVICE PROVIDER FOR THE BUS FACTORY, 3 PRESIDENT STREET, JOHANNESBURG

Below are the services JDA would like the facilities management service provider to provide.

- Air conditioner service and repairs
- Building maintenance systems
- Carpeting
- Repairing of Ceilings
- Cleaning of Doors and windows
- Electrical repairs
- Inspection of Fire equipment
- Misc. Building repairs
- Painting
- Plumbing repairs
- Waterproofing
- Cleaning of Carpets
- Hygiene in toilets
- Security
- Internal plants
- Pest control, within and outside the Bus Factory
- Waste management
- Maintenance around the Bus Factory

Management

- Management Support

Please ensure that monthly rates are provided

The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand not later than **09 June 2008** at 12h00 to: **3 President Street, Bus Factory, Newtown**

If you have any enquiries, please contact me at the above numbers



Building a better city

Directors

S. Nkosi (Chairperson) L. Bethlehem (CEO) R. Moola N. Fraser S. Sengani

A. Roriston L. Matlhape V. Mokwena J. Vilakazi L. Vuthula

M. Maliehe (Company Secretary)

Registration Number: 2001/005101/07

NB: No quotations will be considered from persons in the service of the stateⁱ

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

René Abrahams
On behalf of the Johannesburg Development Agency

Enq: René Abrahams
Tel: (011) 688 7890
Cell: 082- 393- 3338
Fax: 086 692 5506
Email: rabrahams@jda.org.za

ⁱ * MSCM Regulations: “in the service of the state” means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

SCHEDULE

| ITEM NUMBER | QUANTITY | DESCRIPTION |
|-------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | | <p>Below are the services JDA would like the facilities management service provider to provide.</p> <ul style="list-style-type: none"> ➤ Air conditioner service and repairs ➤ Building maintenance systems ➤ Carpeting ➤ Repairing of Ceilings ➤ Cleaning of Doors and windows ➤ Electrical repairs ➤ Inspection of Fire equipment ➤ Misc. Building repairs ➤ Painting ➤ Plumbing repairs ➤ Waterproofing ➤ Cleaning of Carpets ➤ Hygiene in toilets ➤ Security ➤ Internal plants ➤ Pest control, within and outside the Bus Factory ➤ Waste management ➤ Maintenance around the Bus Factory <p><u>Management</u></p> <ul style="list-style-type: none"> ➤ Management Support |

DELIVERY ADDRESS:

3 President Street, Bus Factory, Newtown