



a world class African city



City of Johannesburg
Johannesburg Development Agency

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www.joburg.org.za

11 May 2009

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with written price quotations for the following services:

- Production of a nominees video for the 2009 Halala Joburg Awards:
 - On-site interviews with nominees across seven categories of the Halala Joburg Awards
 - Editing
 - Styling
 - Graphics arrangement
 - Scripting of interviews
 - Voice over
 - Formatting onto standard DVD and broadcast-ready format

THE CATEGORIES FOR HALALA JOBURG AWARDS 2009 ARE:

- **Living Joburg** *“Not houses but Homes”*
- **Working & Buying Joburg** *“Creating a Business Destination”*
- **Relaxing & Playing Joburg** *“The Recreation Destination”*
- **Caring Joburg** *“Supporting Joburg’s Citizens”*:
- **Believing In Joburg** – *The Stan Nkosi Lifetime Achievement Award “Joburg the home of Innovators, Investors and Implementers”*:
- **Sustaining Joburg** *“Past, Present and Future”*
- **Colosseum**

Enquiries can be directed to Susan Monyai on 011-688 7867 or monyais@jda.org.za

- The following conditions will apply:
- A valid Tax Clearance Certificate must be submitted
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.

Building a better city

Directors

L. Vutula (Chairperson) A. Roriston L. Matlhape D. Lewis N. Lila D. Naidu P. Masilo L. Bethlehem (CEO) A. Goldsmith (Company Secretary)
Registration Number: 2001/005101/07

- If the price quoted is above R 30 000 inclusive of VAT), the quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement
- Policy Framework Act (No 5 of 2000). For this purpose the Tax Clearance Certificate,
- Declaration of Interest and the BEE Forms are available on the JDA website under the **Tenders** page and must be scrutinized, completed and submitted together with your quotation.
- The successful provider will be the one who scores the highest points.

NB: No quotations will be considered from persons in the service of the state¹

1. MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

Susan Monyai
Marketing Specialist
e-mail: monyais@jda.org.za

The quotation must be submitted on the letterhead of your business and can either be emailed or delivered by hand not later than **Wednesday, 20th May 2007** at **12h00** to:
3 President Street, Bus Factory, Newtown