

TENDER NOTICE AND INVITATION TO TENDER

Reference No.: JDA 002_office space_2009

Invitation to tender for office space for the Johannesburg Development Agency (Pty) Ltd

The Johannesburg Development Agency (Pty) Ltd (JDA) an agency of the City of Joburg invites tenders from companies that require office space to make a proposal for offices space available at the Bus Factory No 3 President

Tender documents are available electronically free of charge through www.jda.org.za under the tenders link, alternatively, from the JDA's offices at a non-refundable document fee of R250 which must be deposited in the JDA's bank account, ABSA, Account No.: 4054394825, Branch Code: 301305. Proof of payment is required on collection of the tender documents.

The physical address for collection of tender documents is: Johannesburg Development Agency (Pty) Ltd, Ground Floor, 3 President Street, The Bus Factory, Johannesburg.

The tender must be placed in a sealed envelope. The words "**Bus factory offices**" must be clearly written or typed on the envelope. The envelope must be deposited in the tender box at the Johannesburg Development Agency, Ground Floor, 3 President Street, The Bus Factory, Johannesburg.

The documents may be collected during working hours after 12H00 from **Friday, 23 October 2009**.

The closing date and time for tenders will be 12:00 on Friday, 13 November 2009.

NO LATE, TELEPHONIC, FAXED, POSTAL or EMAIL TENDERS WILL BE ACCEPTED OR CONSIDERED.

The JDA's selection of qualifying bidders shall be in the JDA's sole discretion and shall be final. The JDA does not bind itself to accept any particular proposal. Correspondence will be entered into with the successful bidders.

Proposals must only be submitted on the proposal documentation issued, the retyping of the proposal document is not permitted.

Enquiries can be directed to Vuyisile Vena, tel: 011 688 7889 or email: vvena@jda.org.za