



a world class African city



City of Johannesburg
Johannesburg Development Agency

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26 May 2009

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS: EXTENSION OF ACCESS CONTROL SYSTEM

Kindly furnish me with a written quotation for the supply of the goods/services of the following:

The JDA requires a service provider to extend the current Access Control System of the Bus Factory:

- Install access control for three side entrances of the Bus Factory which will include the following: wiring, magnetic door locks with emergency override units, two card readers and industrial self closures for each door;
- Integrate the three additional access doors to the current access control system;
- Reroute Access Control System Management to the office of the Facilities Manager via the local network and supply portable card reader to enable him full management of the system;
- Move the magnetic door locks, card readers and self closure of the server room to the entrance of the IT Office and integrate with the access control system;
- Move the access card printer and software to the office of the Facilities Manager;
- Provide training and assistance to the Facilities Manager in order to re-evaluate the current access control system setup as well as to maintain the management of the system.

It is essential that interested service providers conduct an on-site inspection of the relevant areas of the Bus Factory. Please arrange this directly with our Facilities Manager before or on Wednesday the 3rd of June 2009. His contact details are: Mr. JP van Wyk (office) 011 688 7843 (cell) 074 133 9254.

The quotation must be submitted on the letterhead of your business and together with the complete proposal can either be faxed, e-mailed or delivered by hand not later than **12:00 on Friday 5 June 2009** to: JP van Wyk, The Bus Factory, 3 President Street, Newtown. Johannesburg / facilities@jda.org.za / Fax nr. 086 5568 865. The quotation should also include a company profile and references for similar work undertaken. Experience in this type of work must be provided.

Building a better city

Directors

L. Vutula (Chairperson) A. Roriston L. Matlhape D. Lewis N. Lila D. Naidu P. Masilo L. Bethlehem (CEO) R. Moola
A. Goldsmith (Company Secretary)
Registration Number: 2001/005101/07

The following conditions will apply:

- A valid Tax Clearance Certificate must be submitted
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- If the price quoted is above R 30 000 (inclusive of VAT), the quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000). For this purpose the Tax Clearance Certificate, Declaration of Interest and the BEE Forms are available for download on the website (http://www.jda.co.za/tenders/index_tenders.stm) and must be scrutinised, completed and submitted together with your quotation.
- The successful provider will be the one scoring the highest points.

NB: No quotations will be considered from persons in the service of the stateⁱ

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SIGNATURE

ⁱ * MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.