

Business/Equity/BEE Declaration

BUSINESS ENTERPRISE / EQUITY/ BEE
DECLARATION

Tender/RFP Number :

Tender/RFP Description :

Name of Company :

Postal Address :

Physical Address :

Telephone :

Fax :

Contact Person :

Company/enterprise Income

Tax Reference Number ** :

(Insert personal income tax number if a one person business and personal income tax numbers of all partners if a partnership)

VAT Registration Number :

Company Registration Number:

1. Type of Firm

- Partnership
- One person business/sole trader
- Close corporation
- Public company
- Private company

(Tick One Box)

2. Principal Business Activities

.....
.....
.....

3. Total number of years firm has been in business:

4. Detail all trade associations/professional bodies in which you have membership.

.....

5. Did the firm exist under a previous name?

Yes

No

(Tick one box)

If yes, what was its previous name?.....

6. List all directors, partners, by name, identity number, citizenship, BEE* status and ownership as relevant:

NAME	ID NO:	CITIZENSHIP	BEE STATUS (YES/NO)*	FEMALE (YES/NO)	DATE OF OWNER-SHIP	% EQUITY OWNED	% VOTING	% TIME DEVOTED TO FIRM

NOTE: Where owners are themselves a company or partnership, identify the ownership of the holding firm.

**BEE – means an integrated and coherent socio-economic process that directly contributes to the economic transformation of South Africa and brings about significant increase in the numbers of black people that manage, own and control the country’s economy as well as significant decrease in income inequality.*

ADDITIONAL INFORMATION ON BLACK ECONOMIC EMPOWERMENT (BEE)
AND AFFIRMATIVE ACTION EMPLOYMENT POLICIES (AA)

Kindly complete the following questionnaire by filling in the numbers for the previous calendar year, current calendar year and future commitments for the year 2010.
(In the event of insufficient space provided kindly attach documentation)

11. BEE AND FUTURE COMMITMENTS

11.1. Composition of Board of Directors – Number of members

F= Female M= Male

		2008 (Actual)	2009 (Actual)	2010 (Target)
African	M			
	F			
Asian	M			
	F			
Coloured	M			
	F			
White	M			
	F			
TOTAL				

11.2. Shareholding

	Years	2008	2009	2010
	% Equity			
African	M			
	F			
Asian	M			
	F			
Coloured	M			
	F			
White	M			
	F			
TOTAL				

11.3. Do you have a worker shareholding participation scheme?

YES	NO
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11.4. If YES, what percentage of equity is held by the workers?

%

12. AA AND FUTURE COMMITMENTS

“**Black**” – means South African citizens who are African, Indian or Coloured persons and excludes individuals belonging to such communities from any other country.

12.1. Composition of Executive Management (executive directors, managers participating in executive meetings)

		2008 (Actual)	2009 (Actual)	2010 (Target)
African	M			
	F			
Asian	M			
	F			
Coloured	M			
	F			
White	M			
	F			
TOTAL				

12.2. Composition of Senior and Middle Management (managers, technical, supervisory)

		2008 (Actual)	2009 (Actual)	2010 (Target)
African	M			
	F			
Asian	M			
	F			
Coloured	M			
	F			
White	M			
	F			
TOTAL				

12.3. BEE profile of senior staff to be employed in the project

		Actual
African	M	
	F	
Asian	M	
	F	
Coloured	M	
	F	
White	M	
	F	
TOTAL		

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the firm, affirms that:

- a) The information furnished is true and correct

SIGNATURE :

NAME IN FULL :

CAPACITY :

DULY AUTHORIZED TO SIGN ON BEHALF OF:

DATE :

For JDA purpose only:

The scoring for BEE profile for procurement processes resulting in an identifiable team to be employed for a JDA contract, is calculated as per the details in the table below:

	No. of Points	Percentage having BEE Status	BEE Score of Tenderer
1. Tenderer's BEE profile:			
1.1 Shareholding in cc, limited liability company, public company	40		
1.2 Executive management (directors, managers participating in executive meetings)	25		
1.3 Senior and middle management (managers, technical, supervisory)	15		
2. BEE profile of senior staff to be employed on the contract (managerial, technical, supervisory staff).	20		
Total	100		

The scoring for BEE profile for procurement processes for equipment and goods is calculated as per the details in the table below:

	No. of Points	Percentage having BEE Status	BEE Score of Tenderer
1. Tenderer's BEE profile:			
1.1 Shareholding in cc, limited liability company, public company	50		
1.2 Executive management (directors, managers participating in executive meetings)	30		
1.3 Senior and middle management (managers, technical, supervisory)	20		
Total	100		