



a world class African city



City of Johannesburg
Johannesburg Development Agency

No 3 President Street
The Bus Factory
Newtown
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30 November 2010

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS: OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT OF THE BUS FACTORY

Kindly furnish me with a written quotation for the supply of the goods/services of the following:

The JDA requires a service provider to assist with the management of the Occupational Health and Safety of the Bus Factory for a 24 month period:

- Provide a comprehensive OHS Management System for the JDA at the Bus Factory;
- Conduct monthly OHS compliance audits, provide a monthly report and propose corrective action;
- Compile an annual OHS plan;
- Ensure that the JDA fully complies with the OHSAct.

It may be necessary that interested service providers conduct an on-site inspection of the Bus Factory. Please arrange this directly with Mr Neels Reyneke (office) 011 688 7881 (cell) 079 888 5542.

The quotation must be submitted on the letterhead of your business and together with the complete proposal can either be faxed, e-mailed or delivered by hand not later than **12:00 on Friday 10 December 2010** to: Neels Reyneke, The Bus Factory, 3 President Street, Newtown. Johannesburg / nreyneke@jda.org.za / Fax nr. 086 5568 865. The quotation should also include a company profile and references for similar work undertaken. Experience in this type of work must be provided.

Building a better city

Directors

L. Vutula (Chairperson) A. Roriston L. Matlhape D. Lewis N. Lila D. Naidu P. Masilo T. Mendrew (Acting CEO) A. Goldsmith (Company Secretary)
Registration Number: 2001/005101/07

The following conditions will apply:

- A valid Tax Clearance Certificate must be submitted
- A Copy of the Municipal Account.
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- If the price quoted is above R 30 000 (inclusive of VAT), the quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000). For this purpose the Tax Clearance Certificate, Declaration of Interest and the BEE Forms are available for download on the website (<http://www.jda.co.za/latest-tenders>) and must be scrutinised, completed and submitted together with your quotation.
- The successful provider will be the one scoring the highest points.

NB: No quotations will be considered from persons in the service of the stateⁱ

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SIGNATURE

ⁱ * MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.